

NOVA TRANSPORTATION SCHOLARSHIP

PROGRAM GUIDELINES

The NOVA Transportation Scholarship is funded by the Hilliard Charity and Fellowship Outing. Supporters include VDOT employees and transportation construction industries organizations.

Objective:

To provide financial assistance to qualified and deserving students attending institutions of higher learning. Applicants will preferably have a demonstrated interest in some area of the transportation industries.

Funding:

The scholarship is funded by the Hilliard Charity and Fellowship Outing. The amount of the scholarship for the 2010-2011 academic year will be up to \$1,250 for students enrolled in a two-year program and up to \$2,500 for students in a four-year program. Expenses that will be included in determining the amount of the scholarship include tuition, books, room and board. The Trustees of the Hilliard Charity and Fellowship Outing Committee reserve the right to change the number or amount of the scholarship.

Eligibility:

1. An applicant must be the dependent child of:
 - A. A VDOT employee.
 - B. An employee of a member firm, in good standing, of the Virginia Transportation Construction Alliance.

Applicants must be legal residents of the United States.

2. This program is for undergraduates only. Applicants must be completing their senior year of high school or be enrolled full-time at an accredited institution of higher learning. [Applicants must be enrolled full-time at, or have an acceptance letter from, an accredited institution at the time of the scholarship award.] Applicants must have a minimum cumulative grade point average of 2.0 on a 4.0 scale.
3. A recipient of a scholarship in one year may apply the following year, and may receive preference based upon performance. We reserve the right, however, to award the scholarship to another applicant whose qualifications exceed those of a previous recipient.

Application Process:

Candidates must submit:

1. A personal letter outlining qualifications and demonstrating an interest in the transportation industries.
2. The application form.
3. High school and college transcripts (if applicable).
4. Reference form completed by a member of the applicant's academic community.
5. Form certifying that a parent is employed by VDOT or a VTCA member company.

Entries must be received by May 15, 2010 for the 2010-2011 scholarship.

Evaluation and Selection:

Applications will be screened by the Trustees of the Hilliard Charity and Fellowship Outing Committee. The criteria for selection include academic performance, employment experience, extracurricular and leadership activities and a demonstrated interest in the transportation industries. Applicants may be required to meet personally with members of the selection committee. Selections will be announced in early July. In the event no qualified students apply, we reserve the right to withhold the scholarship.

For Further Information:

For an application package or for more information visit www.vtca.org or contact Stephanie Rusnak at VTCA, 804-330-3312, fax 804-330-3850, e-mail stephanie@vtca.org.

NOVA Transportation Scholarship

Scholarship Application



Partners In Progress

This scholarship program is sponsored by the Hilliard Charity and Fellowship Outing and provides support to deserving young men and women whose parents are employed by VDOT or a VTCA member firm and are pursuing a degree at a two- or four-year institution of higher learning.

NOVA Transportation Scholarship
620 Moorefield Park Drive, Suite 120
Richmond, Virginia 23236-3692
Phone: 804-330-3312 Fax: 804-330-3850
e-mail: stephanie@vtca.org

Deadline: May 15, 2010

Please complete all sections of the application and return to: NOVA Transportation Scholarship, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236-3692. This form *must* be accompanied by a letter outlining your qualifications, as well as a brief essay demonstrating your interest in some area of the transportation industries. We must also receive your transcripts, reference form and certification form. All materials must be received by May 15, 2010. Should you have any questions, contact Stephanie Rusnak at 804-330-3312.

Name: _____
Last First Middle

Home Address: _____
Number and Street City State Zip

College Address: _____
(If applicable) Number and Street City State Zip

Telephone: () _____ School Phone: () _____ Birthdate: _____
MM DD YY

E-mail Address: _____

Parents or Legal Guardians: _____

Address: _____

Employer (must be a member of VDOT or VTCA): _____

List the colleges or universities to which you have applied or are considering applying:

If you are presently in college, please provide the following:

School & City	Degree Program	GPA	Expected Graduation Date
_____	_____	_____	_____

List all secondary schools attended (Name & City): _____ Date of Graduation: _____

Briefly list your high school and/or college extracurricular activities:

What activities have you been involved in during your high school and/or college years that you believe have made you a better citizen of your school and community?

What has interested you in a construction industry career? Where applicable, explain how your previous work experience may relate to a construction industry career.

Employment Information: Please provide a brief summation of your employment history, beginning with your most recent or present job. If the position was a part-time one, indicate how many hours you worked each week. If necessary, use additional sheets.

From _____ to _____
Month/Year Month/Year

Company name and type of business: _____

Address: _____

Supervisor's name and position: _____

Your duties: _____

From _____ to _____
Month/Year Month/Year

Company name and type of business: _____

Address: _____

Supervisor's name and position: _____

Your duties: _____

From _____ to _____
Month/Year Month/Year

Company name and type of business: _____

Address: _____

Supervisor's name and position: _____

Your duties: _____

Father's occupation: _____

Mother's occupation: _____

Brothers and sisters in family: _____ Number dependent on parents: _____

What percent of your education and living expenses do you provide or expect to provide? _____

Including yourself, how many members of your immediate family will be in college next year? _____

How many are receiving financial aid in the form of scholarships or grants? _____

Do you have a Basic Education Opportunity Grant (BEOG)? _____ If yes, amount: _____

Briefly outline your anticipated annual college costs.

Tuition: _____ per year

Living Expenses: _____ per year

Books: _____ per year

Other: _____ per year Describe: _____

Additional comments:

I hereby certify that the information here is true and accurate and that I am a legal resident of the United States. I understand that the NOVA Transportation Scholarship, if awarded to me, will be paid to the accredited higher education institution of my choice. I give my permission for the information contained herein to be used in the evaluation of my application. I also understand that the references received by VTCA in support of my application will be held in confidence.

Signature of applicant: _____

Date: _____

Parent or guardian signature: _____

Date: _____

(if under age 18)

NOVA TRANSPORTATION SCHOLARSHIP

VDOT/VTCA MEMBER CERTIFICATION

*Please have your parent or guardian's employer complete the following.
Your parent must be a VDOT employee or an employee of a VTCA member.
Your parent may not sign this form.*

Applicant Name

Parent Name

The above-listed student has applied for a scholarship to be used to help meet expenses at an accredited college or university of his or her choice. The application has indicated that his or her parent or legal guardian is employed by VDOT or your firm, which is a member of VTCA. We ask that you confirm this. If you have any questions, please contact Stephanie Rusnak at 804-330-3312. Thank you.

Company: _____

Address: _____

Employer signature: _____ Date: _____

Name & Title: _____

Please return this form by May 15, 2010 to:

Stephanie Rusnak
NOVA Transportation Scholarship
620 Moorefield Park Drive, Suite 120
Richmond, VA 23236-3692
Phone: 804-330-3312
Fax: 804-330-3850
E-mail: stephanie@vtca.org

Please rate each characteristic listed, using a scale of 0 to 10, with 10 being Superior and 0 being Poor.

	Poor	Below Average			Average			Above Average			Superior
	0	1	2	3	4	5	6	7	8	9	10
Cooperation											
Courtesy											
Completeness of Assignments											
Extracurricular Activities											
Initiative											
Leadership											
Maturity											
Integrity											

Please provide a brief narrative description of your knowledge of the applicant's abilities, character and need/desire for a scholarship.

Signature

Title

Department

Date

Thank you for your assistance.

I hereby establish a confidential reference file with the Virginia Transportation Construction Alliance in connection with my scholarship application.

Applicant

Date

Parent/Guardian (if applicant is under age 18)

Date