

# VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE

## ***ASSOCIATE-SPONSORED SCHOLARSHIP PROGRAM GUIDELINES***

The Associate Membership of the Virginia Transportation Construction Alliance is composed of suppliers to Virginia's transportation construction industry. We offer two scholarships each year -- ***The Associate Scholarship*** and ***The Rutherford Companies Scholarship***.

### **Objective:**

To provide financial assistance to qualified and deserving students attending institutions of higher learning. Applicants will preferably have a demonstrated interest in some area of the transportation industries.

### **Funding:**

The scholarships are funded by the Associate Membership of VTCA and by Thomas Rutherford, Inc. The amount of the scholarships for the 2011-2012 academic year are up to \$1,500 for students enrolled in a two-year program and up to \$3,000 for students in a four-year program. Expenses that will be included in determining the amount of the scholarship include tuition, books, room and board. The Associate Leadership Committee reserves the right to change the number or amount of the scholarships.

### **Eligibility:**

1. An applicant must be the dependent child of an employee of a member firm, in good standing, of the Virginia Transportation Construction Alliance. Applicants must be citizens of the United States.
2. This program is for undergraduates only. Applicants must be completing their senior year of high school or be enrolled full time at an accredited institution of higher learning. [Applicants must be enrolled full time at, or have an acceptance letter from, an accredited institution at the time of the scholarship award.] Applicants must have a minimum cumulative grade point average of 2.0 on a 4.0 scale.
3. A recipient of a scholarship in one year may apply the following year, and may receive preference based upon performance. VTCA reserves the right, however, to award the scholarship to another applicant whose qualifications exceed those of a previous recipient.

### **Application Process:**

Candidates must submit:

1. A personal letter outlining your qualifications.
2. A brief essay demonstrating your interest in some area of the transportation industries.
3. The application form.
4. High school and college transcripts (if applicable).
5. Reference form completed by a member of the applicant's academic community.
6. Form certifying that a parent is employed by a VTCA member.

Entries must be received by VTCA by May 13, 2011 for the 2011-2012 scholarships.

### **Evaluation and Selection:**

Applications will be screened by the Scholarship Subcommittee of the VTCA Associate Leadership Committee. The criteria for selection include academic performance, employment experience, extracurricular and leadership activities and a demonstrated interest in the transportation industries. Applicants may be required to meet personally with members of the selection committee. Selections will be announced in early June. In the event no qualified students apply, VTCA reserves the right to withhold the scholarships.

### **For Further Information:**

For an application package or for more information visit our web site at [www.vtca.org](http://www.vtca.org) and click on About VTCA or contact Stephanie Rusnak at VTCA, 804-330-3312, fax 804-330-3850, e-mail [stephanie@vtca.org](mailto:stephanie@vtca.org).

# The Virginia Transportation Construction Alliance

## *Scholarship Application*



## Partners In Progress

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This scholarship program is sponsored by the Associate membership of the Virginia Transportation Construction Alliance and provides support to deserving young men and women pursuing a degree at a two- or four-year institution of higher learning.

Virginia Transportation Construction Alliance  
620 Moorefield Park Drive, Suite 120  
Richmond, Virginia 23236-3692  
Phone: 804-330-3312 Fax: 804-330-3850  
e-mail: [stephanie@vtca.org](mailto:stephanie@vtca.org)  
web: [www.vtca.org](http://www.vtca.org)

Deadline: May 13, 2011

Please complete all sections of the application and return to: Virginia Transportation Construction Alliance, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236-3692. This form **must** be accompanied by a letter outlining your qualifications, as well as a brief essay demonstrating your interest in some area of the transportation industries. We must also receive your transcripts and references. All materials must be received by May 13, 2011. Should you have any questions, contact Stephanie Rusnak at 804-330-3312.

Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Number and Street City State Zip

College Address: \_\_\_\_\_  
(If applicable) Number and Street City State Zip

Telephone: ( ) \_\_\_\_\_ School Phone: ( ) \_\_\_\_\_ Birthdate: \_\_\_\_\_  
MM DD YY

E-mail Address: \_\_\_\_\_

Parents or Legal Guardians: \_\_\_\_\_

Address: \_\_\_\_\_

Employer & Phone: \_\_\_\_\_  
(must be a member of VTCA)

List the colleges or universities to which you have applied or are considering applying:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are presently in college, please provide the following:

School & City	Degree Program	GPA	Expected Graduation Date
_____	_____	_____	_____

List all secondary schools attended (Name & City): \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly list your high school and/or college extracurricular activities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What activities have you been involved in during your high school and/or college years that you believe have made you a better citizen of your school and community?

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What has interested you in a construction industry career? Where applicable, explain how your previous work experience may relate to a construction industry career.

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Employment Information: Please provide a brief summation of your employment history, beginning with your most recent or present job. If the position was a part-time one, indicate how many hours you worked each week. If necessary, use additional sheets.

From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's name and position: \_\_\_\_\_

Your duties: \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's name and position: \_\_\_\_\_

Your duties: \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's name and position: \_\_\_\_\_

Your duties: \_\_\_\_\_

Father's occupation: \_\_\_\_\_

Mother's occupation: \_\_\_\_\_

Brothers and sisters in family: \_\_\_\_\_ Number dependent on parents: \_\_\_\_\_

What percent of your education and living expenses do you provide or expect to provide? \_\_\_\_\_

Including yourself, how many members of your immediate family will be in college next year? \_\_\_\_\_

How many are receiving financial aid in the form of scholarships or grants? \_\_\_\_\_

Do you have a Basic Education Opportunity Grant (BEOG)? \_\_\_\_\_ If yes, amount: \_\_\_\_\_

Briefly outline your anticipated annual college costs.

Tuition: \_\_\_\_\_ per year

Living Expenses: \_\_\_\_\_ per year

Books: \_\_\_\_\_ per year

Other: \_\_\_\_\_ per year Describe: \_\_\_\_\_

Indicate the amount of support you anticipate from the following sources:

Employment (describe): \_\_\_\_\_ per year \_\_\_\_\_

Loans: \_\_\_\_\_ per year

Scholarships: \_\_\_\_\_ per year

Other: \_\_\_\_\_ per year Describe: \_\_\_\_\_

Additional comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the information here is true and accurate and that I am a citizen of the United States. I understand that the VTCA scholarship, if awarded to me, will be paid to the accredited higher education institution of my choice. I give my permission for the information contained herein to be used in the evaluation of my application. I also understand that the references received by VTCA in support of my application will be held in confidence.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

(if under age 18)



Please rate each characteristic listed, using a scale of 0 to 10, with 10 being Superior and 0 being Poor.

	Poor	Below Average			Average			Above Average			Superior
	0	1	2	3	4	5	6	7	8	9	10
Cooperation											
Courtesy											
Completeness of Assignments											
Extracurricular Activities											
Initiative											
Leadership											
Maturity											
Integrity											

Please provide a brief narrative description of your knowledge of the applicant's abilities, character and need/desire for a scholarship.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department

\_\_\_\_\_  
Date

*Thank you for your assistance.*

I hereby establish a confidential reference file with the Virginia Transportation Construction Alliance in connection with my scholarship application.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian (if applicant is under age 18)

\_\_\_\_\_  
Date

# VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE

## VTCA MEMBER CERTIFICATION

*Please have your parent or guardian's employer (must be a VTCA member) complete the following. Your parent may not sign this form.*

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Parent Name

The above-listed student has applied for a scholarship to be used to help meet expenses at an accredited college or university of his or her choice. The application has indicated that his or her parent or legal guardian is employed by your firm, which is a member of VTCA. We ask that you confirm this. If you have any questions, please contact Stephanie Rusnak at 804-330-3312. Thank you.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Employer signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Please return this form by May 13, 2011 to:

Stephanie Rusnak  
Virginia Transportation Construction Alliance  
620 Moorefield Park Drive, Suite 120  
Richmond, VA 23236-3692  
Phone: 804-330-3312  
Fax: 804-330-3850  
E-mail: [stephanie@vtca.org](mailto:stephanie@vtca.org)  
Web site: [www.vtca.org](http://www.vtca.org)