

**2012 VTCA SPRING TRANSPORTATION CONSTRUCTION CONFERENCE**  
**April 18 - 20, 2012**  
**Hampton Roads Convention Center & Embassy Suites Hotel, Hampton, Virginia**

**INDUSTRY PARTICIPANT REGISTRATION FORM**

**REGISTRANT INFORMATION** *(One Industry registrant per form. Government employees must use the Government Registration Form - visit [www.vtca.org](http://www.vtca.org) and click on the VTCA Calendar for the VTCA Spring Transportation Construction Conference information)*

Registrant First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Nickname \_\_\_\_\_  
 Registrant Email \_\_\_\_\_ Phone \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Person Completing Form & Email *(if different from registrant)* \_\_\_\_\_

Conference Registration Fees	Early Registration prior to 3/22/12	Regular Registration	Amount
<input type="checkbox"/> VTCA Member	\$295	\$350	= \$
<input type="checkbox"/> Non-Member	\$350	\$395	= \$

Golf Registration Fees	Early Registration prior to 3/22/12	Regular Registration	Amount
<input type="checkbox"/> VTCA Member (My handicap is _____)	\$89	\$109	= \$
<input type="checkbox"/> Non-Member (My handicap is _____)	\$109	\$129	= \$

Note: Since the Golf Tournament is a fundraising event, your registration is transferable, but not refundable. If you or your designated representative are unable to attend, your payment will be considered a donation to VTCA's Scholarship Fund.

**PAYMENT OPTIONS** *(Check one of the following)*

Check made payable to VTCA is enclosed or will follow in the mail.  
 For accounting purposes, note **VTCA STCC** on your check.

Credit Card *(Fill out the information below to authorize VTCA to charge your credit card.)*

Circle type of card:      American Express      Visa      MasterCard      Discover

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Security Code \_\_\_\_\_ Amount To Be Charged \_\_\_\_\_

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

Credit Card Billing Address *(if different from above)* \_\_\_\_\_

**Return registration form to:** Dana Morris, VTCA, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236, Phone: 804-330-3312, Email: [dana@vtca.org](mailto:dana@vtca.org)

*Unless otherwise noted, refunds, less an administrative fee, are available when cancellations are received prior to the close of business April 11. The administrative fee is \$50 or 5% of the paid amount, whichever is greater. **Cancellations received after April 11 are not eligible for refunds, however substitutions will be allowed.***



Fax copies are accepted - 804-330-3850

**Early Registration Ends: Wednesday, March 21, 2012**

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Hampton Roads Convention Center



**Please note that booth placement may shift slightly due to expansion of the layout.**

All Booths 10-ft wide x 8-ft deep

The Trade Show will be operating the following hours:

Wednesday: 5:30 p.m. - 7:30 p.m.  
 Thursday: 7:00 a.m. - 7:00 p.m.  
 Friday: 7:00 a.m. - 10:00 a.m.

**Updated: 4-5-12, 3:26 p.m.**

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**EXHIBITOR REGISTRATION FORM**

Each booth is 10 ft. wide by 8 ft. deep and includes a 6 ft. table with skirting and chairs. Pipe, drape, sign and electricity are included in the exhibitor fee. Exhibit space is limited so don't delay and reserve your booth early. A confirmation letter will be sent to all registered exhibitors with detailed setup and breakdown information.

Contact Name \_\_\_\_\_ *(This person will **not** be automatically registered for the conference unless listed below)*  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_ Company Web Site \_\_\_\_\_  
Company Area of Expertise \_\_\_\_\_

**Please email your company's logo (in .gif or .jpg format) to [stephanie@vtca.org](mailto:stephanie@vtca.org) to be used on conference materials.**

<b>Exhibitor Fees</b> <i>(includes one complimentary conference registration)</i>	<b>VTCA Member</b>	<b>Non-Member</b>
10 ft. x 8 ft. Exhibit booth	\$900	\$1,200

**INDICATE YOUR TOP FIVE BOOTH CHOICES\*** *(Exhibit Hall layout on reverse - this layout will be updated online as exhibit space is taken - visit [www.vtca.org](http://www.vtca.org) and click the VTCA Spring Transportation Construction Conference link for space availability.)*

1. _____	2. _____	3. _____	4. _____	5. _____
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**COMPLIMENTARY CONFERENCE REGISTRATION** *(To register additional employees, please use the Industry Registration Form)*

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Nickname \_\_\_\_\_

**COMPANY CONTACT FOR CONFERENCE PROGRAM** *(This person will be listed with your company name in the conference program handed out to attendees. This person will **not** be automatically registered for the conference unless listed above as complimentary.)*

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone \_\_\_\_\_

**PAYMENT OPTIONS** *(Check one of the following)*

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Security Code \_\_\_\_\_ Amount To Be Charged \_\_\_\_\_  
Name on Card \_\_\_\_\_ Signature \_\_\_\_\_  
Credit Card Billing Address *(if different from above)* \_\_\_\_\_

\*Exhibit space will be assigned by VTCA on a first come, first served basis with a limit of one booth per company. **VTCA members will have priority choice for exhibit space until February 29.** After that date, remaining booths will be offered to non-members. Non-members are welcome to send in Exhibitor Registration forms and will be placed on a waiting list until March 1 when assignments will be made on a space available basis.

**Return exhibitor form to:** Stephanie Rusnak, VTCA, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236, Phone: 804-330-3312, Email: [stephanie@vtca.org](mailto:stephanie@vtca.org)

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